



### **CODE OF CONDUCT: Parents/Guardians**

1. Encourage your child to learn the rules and participate within them.
2. Ensure that your child attends on time and always collect your child promptly at the end of a session. If delayed for any reason, please contact us on 01635 45986 or email [enquiries@kdgymnastics.co.uk](mailto:enquiries@kdgymnastics.co.uk).
3. Ensure your child is dressed appropriately for their session. All long hair must be tied back and all jewellery removed. No child will be permitted to participate while wearing jewellery no matter how recently the piercing took place, in line with British Gymnastics policy.
4. Please ensure the Club has up to date contact details e.g. address e—mail address and telephone numbers.
5. Please keep the club informed if your child is ill or unable to attend sessions.
6. Set a good example by recognising good sportsmanship and applauding the good performances of all.
7. Endeavour to establish good communications with coaches and officials for the benefit of all. Any queries or questions should be dealt with at a mutually agreed time – during a training session is not appropriate.
8. Please share any complaints, concerns or queries about any aspect of the club with the Club Manager and not the individual coaches.
9. Please use correct and proper language at all times.
10. All fees for existing members must be paid by the 7<sup>th</sup> of each payment month. Refunds are not available.
11. Parents are encouraged to not communicate with their child during the session (unless it is an emergency). This can cause a break in concentration and lead to injury.
12. Never force your child to take part in sport.
13. Ensure your child has any medication with them at each session e.g. inhaler.

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14. Always come into the Club to bring your child to sessions and to collect them afterwards. Children should not be left in the car park or collected from the car park.
15. When you are viewing a session, you must ensure that any other children accompanying you are supervised and safe, children should not be allowed to run about the waiting area.
16. Support your child's involvement and help them to enjoy their sport.
17. No photography or videoing is permitted during the session.
18. Please notify the coach of any special needs that your child may have.
19. Please inform the coach at the beginning of the session if the usual persons is not collecting your child.
20. No food or drink is allowed in the gymnasium.
21. Please ensure that your child has visited the toilet before the start of their class.
22. Our staff come to work to care for others, and it is important that you treat our members of staff and premises with respect. Anyone giving verbal abuse to members of staff could result in their permanent removal from the club – refunds will not be issued.
23. Parents who do not comply with the Code of Conduct will be reminded of the behaviour required by KD Gymnastics. In certain circumstances, or in the event of repeated infringement of the Code of Conduct, members may be required to leave the Club and there will be no refund of fees paid.

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